**Chong Xi (Felix) Situ**

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# Education

California Polytechnic State University

College of Engineering

BS in Computer Science

Cumulative GPA**: 3.608**

# Summary

* Motivated, reliable, and self-driven individual seeking opportunities to learn and broaden my range of experience while contributing to the success and growth of the company.
* High level of computer proficiency and programming skills, excellent communication skills, effective multitasking, time management, and teamwork skills

# Experience

*Intern,* **San Francisco Public Utilities Commission,** San Francisco, CA 02/2016 - 05/2016

* Recorded, calculated, and organized the invoices of business supplies.
* Digitalized invoices and documents by scanning or entering into the computer.
* Categorized and managed construction contract files

*Volunteer/Certified Eagle Scout,* **Boy Scouts of America,** San Francisco, CA 07/2010 –12/2016

* Participated in multiple leadership courses
* Earned merit badge in Citizenship in the Community, Nation, and World, Communication, Public Speaking, First Aid, Emergency Preparedness, Personnel Management, etc.
* Eagle Scout Project: o Designed public assets, such as flower beds and wooden fences o Supervised a team to construct these products for a school

*Chinese Tutor***, SHCP (Sacred Heart Cathedral Preparatory),** San Francisco, CA08/2012 - 05/2014

* Taught high school students Mandarin Chinese
* Prepared lesson plans to help students read, write, and speak the language more efficiently

# Extracurricular Activities

*Staff,* **Cal Poly Game Dev,** San Luis Obispo, CA 08/2016 – Present

* Prepared materials for each club meetings
* Learned the fundamentals of game development and user interactions
* Experienced in coding games using GameMaker and Unity

*Member,* **SHCP Networld,** San Francisco, CA

* Maintained school devices for student use 08/2012 - 05/2016

*President,* **SHCP Badminton,** San Francisco, CA

* Participated in badminton matches with other Sacred Heart students weekly 08/2013 - 05/2016
* Arranged weekly meetings, organized equipment for weekly badminton clubs